

Grant Proposal Summary Sheet

Please type. If you recreate this on your computer, include all the requested information.

Contact Information

Applicant Organization's Name: _____

501 (c) 3: _____ OR _____ Other Public Charitable Purposes

Program or Project Name: _____

Executive Director (if none, Board President): _____

Program or Project Director: _____

Address, City, State, Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Website _____

Address: _____

Fiscal Agent's Name (if applicable): _____

Fiscal agent's 501 (c) 3 verification and letter of agreement enclosed

Program/Project Summary (no more than 100 words):

Problem or need the organization wants to address (no more than 100 words):

Project/program's value to the Steuben County Community (no more than 50 words):

Program/Project Period (Start and ending dates):

How will the outcomes of the program/project be measured? (no more than 50 words)

What other funding resources for this program/project do you have? (no more than 50 words)

Amount Requested:	% of total project:	Geographic service area:
\$		

****All amounts over \$5,000.00 will require providing a tax ID #**

Applicant Organization's Area of Interest / Focus (check one):

- Education Child Care Human Services
 Health Care Human Needs

Attachment Checklist (Include all except those with a ? which are optional)

- | | | |
|--|--|---|
| <input type="checkbox"/> Names / qualifications of staff | <input type="checkbox"/> Board list | <input type="checkbox"/> Other pertinent information? |
| <input type="checkbox"/> Program / project budget | <input type="checkbox"/> Copy of Mission Statement | <input type="checkbox"/> Brochure, clipping, etc.? |
| <input type="checkbox"/> Organization's current budget | <input type="checkbox"/> Strategic Plan | |

Submit a copy of your Strategic Plan

<http://www.steubenfoundation.org>
sccf@steubenfoundation.org

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The Foundation acts as the leader of the philanthropic community, identifying and exploring important issues and concerns, addressing serious problems, and shaping effective responses.